

Handout 6: Data Export and Map Management

In the following exercises, you will learn how to export data from your maps in GeoJSON format. You will also learn how to enrich your maps with additional information and make them accessible to other users.

Exercise 1: Data Export in GeoJSON Format

GeoJSON is a standard format used for exchanging geographical data.

Step 1: Data Export

- Load one of the maps you created during this workshop into the layer manager.
- Click on the fourth tab `Elements in layer/map` (location icon), and then select the `Export list` icon .
- Under `File format` select `GeoJSON`. The file will be downloaded automatically.

Step 2: Open GeoJSON File

- Open the downloaded file with your text editor (such as Editor, TextEdit, etc.).

Exercise 2: Map Management

You will add desired metadata to your map and then grant another person read permissions for your map.

Step 1: Add Metadata

- Select a map in the layer manager.
- Click the `Metadata` tab (first tab,  icon) and select `Edit`.
- A menu will appear where you can edit all map-related information. You can, for example, provide a title for your map at the top of the menu, add a comment about your map in the middle section, and add yourself as the author in the lower part.
- **!** Do not forget to save your changes (bottom right, `Save`).

Step 2: Open Permissions Management and Setting Read Permissions

- Click the three-dot menu  in the active layer (your map) and select `Security`.
- A new browser window or tab will open.
- In this window, you will see a table with the current permissions for this map.
- At the bottom of the page, select the `Add User` tab.
- **!** You will need to know and manually enter the SprachGIS username of the person you want to add.
- In the access authorization dropdown menu, select `Read`. Then click `Insert`.
- The new person should now appear in the permissions table with read access, meaning they can view your map but not edit it.

Exercise 3: Deleting Maps

Step 1: Open User Maps

- Click on `Map Search` and then select the `User Maps` tab.
- Here you can find all your user maps.

Step 2: Delete Maps

- Select any map.
- You can then delete the map by clicking on `Delete Map`.